

NCDB and State Deafblind Project Messaging

WAYS NCDB COMMUNICATES WITH YOU

Email Announcements

Information is emailed to help you stay up to date on the Deafblind Technical Assistance Network, NCDB, and OSEP. These messages are also sent to OSEP project officers.

Frequency of Messages

- Important notices Sent as relevant topics arise
- Webinar announcements Typically sent 3 weeks, 1 week, and 1 day before each webinar

Common Topics:

- NCDB services
- NCDB products and their use in TA
- OSEP announcements
- News from other TA centers
- Learning and training opportunities
- Webinars and conferences

Monthly Updates

<u>Monthly updates</u> are compilations of email announcements, upcoming webinars, new resources, and other important notices for state deafblind project personnel. You will receive an email alert when a new update is posted (around the 10th of each month).

NCDB Website

The <u>For State Deafblind Projects section</u> of the NCDB website is a centralized location for information on TA tools, NCDB support, state project management resources, and how to connect with others in the network. These are public pages that do not require you to login.

Basecamp

NCDB uses the <u>State Deafblind Project Basecamp group</u> to post documents and other resources that are not intended for the public (e.g., draft documents, webinar recordings, materials created just for state deafblind project personnel). You must be logged in to access this group.

Optional News/Event Messages

Visitors to the NCDB website can <u>sign up to receive email alerts</u> when news and events are posted. Subscription is not required for state deafblind project personnel. You will receive any important announcements as described under "Email Announcements" above.

HOW STATE DEAFBLIND PROJECTS COMMUNICATE WITH EACH OTHER

Basecamp

Project personnel can use the State Deafblind Project Basecamp group forum to ask questions of each other and share information and resources. Please log into Basecamp and read the <u>Basecamp Forum Guidelines</u>.

Outreach to Individual Projects

<u>Contact information for all state deafblind project personnel</u> can be found on the NCDB website.

QUESTIONS?

Contact support@nationaldb.org.

Help Us Keep Our Information Current

We need your help to keep our email lists, Basecamp, and website contact information up to date. Let us know any time a staff member joins or leaves your project, or someone's contact information changes. Just send a message to support@nationaldb.org or complete the DB Project Change Notification Form.

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