



Preschool Transition Planning Checklist

Preparing for your child's transition to preschool is a process that typically takes several months to do well. This checklist includes important items to make the transition as smooth as possible for your child, their educational team, and yourself.

BEFORE THE TRANSITION MEETING

- Contact your state deaf-blind project to help you prepare for your child's preschool transition meeting.
- Write a list of the services and supports your child needs.
- Gather information to provide to specialists who will be conducting assessments on your child.
- Visit potential schools/programs to determine the appropriate placement for your child.
- Once the school/program has been determined, connect it with your:
 - State deaf-blind project
 - Child's current service providers
- Schedule a time to visit the new school or program with your child.
- Develop an ["All About Me" portfolio](#) to introduce your child and family to the new school or program.
- Attend a family training on the Individualized Education Program (IEP) process and the roles and responsibilities of families.
- Contact your state deaf-blind project to get connected to another family who has gone through the transition process.
- Make a list and invite the individuals you would like to have at the transition meeting to support you and your child (this can be professionals or friends and family members).
- Inform the educational team if you require special accommodations for the meeting.
- OTHER:

DURING THE TRANSITION MEETING

Remember YOU are the expert on your child and a very important member of your child's IEP team!

Bring the following information to the meeting:

- A picture or short video of your child

- A statement about your goals, hopes, and dreams for your child
- A list of any concerns you have
- A list of any questions you have
- Information about the care of your child, including emotional, medical, physical, communication, and transportation needs
- Your “All About Me” portfolio

TIP: Take notes on important information that is shared or ask someone else to take notes on your behalf.

AT THE END OF THE MEETING

- A district representative will take notes at the meeting. At the end of the meeting, ask for the notes to be read out loud.
- If you do not understand something or notice a mistake in the notes, ask for clarification or correction.
- Request copies of any information shared at the meeting.

National Center on Deaf-Blindness, March 2021

nationaldb.org

The contents of this publication were developed under a grant from the U.S. Department of Education, #H326T180026. However, those contents do not necessarily represent the policy of the U.S. Department of Education, and you should not assume endorsement by the Federal Government. Project Officer, Susan Weigert.

