

Steps for Interested Interveners

SHOW INTEREST

Contact your [state deaf-blind project](#) or college/university training program to discuss your interest in pursuing NICE certification.

COMPLETE THE NICE TRAINING MODULES

All potential NICE candidates must complete two online modules that provide information about the NICE process and how to develop an e-portfolio. Candidates complete the modules either as individuals or as part of a cohort of learners, depending on the processes of the state deaf-blind project or university partner.

Outlines of NICE modules 1 and 2 are linked below. They serve as a preview of module content, but not formal training. Access to the full modules occurs through the relevant state deaf-blind project or university partner.

[NICE Module 1 Outline](#)

[NICE Module 2 Outline](#)

MEET WITH YOUR MENTOR

Every candidate must have a mentor, assigned by the state deaf-blind project or university partner, who provides guidance and feedback during portfolio development. Mentors have access to their assigned candidates' e-portfolios and are required to provide a minimum of three sessions (face-to-face or virtual) for a total of at least six hours to provide feedback and support.

SIGN UP FOR VENTURE

Venture is a secure website where e-portfolios are housed and shared. Once a candidate has completed the NICE modules and been assigned a mentor, they will receive information from their state deaf-blind project, university partner, or NCDB about how to register and submit the \$40.00 application fee (increasing to \$75.00 January 1, 2020).

BUILD YOUR PORTFOLIO

Use the knowledge you gained from the NICE modules to create your portfolio and upload it to Venture. Portfolio development typically takes 3 to 6 months. All portfolios have a 12-month completion deadline, but 3-month extensions are available for extenuating circumstances, upon request.

SUBMIT YOUR PORTFOLIO FOR REVIEW

- Once you and your mentor agree that you are ready, submit the e-portfolio for review.
- Portfolios are reviewed and scored by two trained reviewers. Expect a certification decision and confidential feedback letter within 2 to 3 months.
- Use the feedback to make improvements and re-submit if you do not pass.
- Celebrate your 5 year certification!



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